



Uniform Policy

Introduction

The College is introducing a new uniform that reflects our new identity as a stand-alone, multi-campus Catholic secondary school.

Students and families were surveyed in 2022 about our existing uniform. Several student forums were held to gather views on colours, styles and wearability.

Our uniform supplier, Academy Uniforms, helped create the new uniform with input from students, our Parents and Friends Association and staff. The College's uniform requirements are detailed in this policy.

Key features

The new St Francis Catholic College uniform is trans-seasonal and gender-neutral.

- All students can wear all items and there is no longer a summer and winter uniform. All items can be worn year-round, depending on the student's preference.
- There is an academic uniform and a sports uniform. Further details on when each should be worn are outlined in this policy.

Uniform Transition Period

All 2023 Year 7 students and students new to the College in other year levels must purchase the new College uniform.

Current students can continue to wear the existing uniform for up to two years.

However, students are not permitted to wear combinations of the old and new uniforms together.

The new uniform will be compulsory for all students from the start of 2025.

General Requirements

Wearing the uniform

The College has a set uniform and students are expected to wear it correctly. The uniform (academic or sports) must be worn to and from school daily. Students are only permitted to wear the College sports uniform on days of PE and/or dance or drama, or as otherwise specified by the College Leadership Team.

Cleanliness

Uniforms are to be kept clean, pressed and mended, and school shoes must be clean and polished. It is recommended that all items of clothing are clearly named.

Blazer

While travelling to and from the College the blazer must be worn. Students are representing the College and should have a blazer on at all times. During summer, students will be notified if the blazer is not required due to extreme heat (refer to Extreme Weather Policy). Furthermore, alternate jackets worn by students will be confiscated.

Hats

The only hats permitted are the regulation College cap, bucket hat or beanie but they are not to be worn in classrooms.

College Tie

If worn, the tie is to be done up to the shirt collar and worn correctly. The tie is compulsory for formal school events/assemblies/occasions/excursions and when full school uniform is specified.

Length of skirt, dress and shorts

Skirts, dresses and shorts should be of a modest length.

Jewellery

The only jewellery permitted in the ears are plain silver/gold studs or small sleepers. If sleepers are worn, they must be removed during PE and at other times as requested by staff.

No facial piercings. A clear nose stud is permitted but a student will be sent home if they refuse to remove any non-compliant jewellery.

Wearing a watch, a chain with a small cross/crucifix or other religious jewellery is permitted.

Students wearing any other jewellery will have these items confiscated.

Appearance

Students are expected to keep a neat appearance at all times. Make-up should be discrete and natural.

Nails should be of a short length and nail polish should be natural shadings only.

If a student requires artificial nails for a special occasion, they must provide a letter from a parent/guardian that includes the date the nails will be removed.

Hair must be neat and tidy. Hair colour must be close to a natural hair colour. White, teal or navy ribbons; clear or hair-coloured combs, clips and beads.

Students will be sent home until their hair is a natural colour. Facial hair is to be neat and tidy.

St Francis Catholic College (SFCC) Academic Uniform – Year-round options for all students

Blazer	SFCC Blazer- <i>To be worn to and from school each day</i>
Jumper	SFCC Jumper
Dress	SFCC Dress - <i>Worn with white socks (no anklets)</i>
Skirt	SFCC Skirt - <i>Worn with white socks (no anklets) or navy blue tights</i>

Slacks	SFCC Slacks - <i>Worn with navy blue socks</i>
Trousers	SFCC Trousers - <i>Worn with navy blue socks</i>
Shorts	SFCC Shorts - <i>Worn with navy blue socks</i>
Belt	Plain Black with traditional plain silver or gold buckle.
Shirt	SFCC Shirt - <i>A plain white t-shirt may be worn under the school shirt. The sleeves are not to be seen.</i>
Blouse	SFCC Blouse - <i>A plain white t-shirt may be worn under the blouse. The sleeves are not to be seen.</i>
Tie	SFCC tie - <i>If worn, the tie is to be done up to the shirt collar and worn correctly.</i>
Socks	White with dress and skirt Navy blue with slacks, trousers and shorts
Tights	Navy blue
Shoes	Black leather lace-up school shoes. Boots, black runners, gym shoes, black ballet-style shoes, buckle shoes, other black fashion shoes are not permitted.

College Sport Uniform – Year-round options for all students

Students are only permitted to wear the College sports uniform on days of PE, dance and/or drama, or as otherwise specified by the College Leadership Team.

Sport jacket	SFCC Sport Jacket
Rugby top	SFCC Rugby top
Track pants	SFCC Track pants
Short-sleeve polo top	SFCC Short-sleeve polo top

Note. No long-sleeve t-shirt is permitted underneath a short-sleeve t-shirt.

Long-sleeve polo top	SFCC Long-sleeve polo top
Shorts	SFCC Shorts
Sports socks	SFCC College sports socks
Shoes	The sports uniform requires appropriate footwear. Non-marking cross trainers/athletic runners are required for all PE lessons. For health and safety reasons, casual shoes/volleyball shoes must not be worn with the sports uniform.

Hoodies or similar jackets are not permitted.

Other Items

College bag	SFCC College bag - compulsory
Scarf	SFCC Navy blue and teal
Turban/Patka	Navy blue
Cap	SFCC Cap
Bucket hat	SFCC Bucket hat
Beanie	SFCC Beanie

Catholic Regional College Academic Uniform (permitted until February 2025)

Blazer	CRC blazer - <i>to be worn to and from school each day</i>
Jumper	CRC jumper
Dress	CRC dress - <i>worn with white socks (no anklets)</i>
Skirt	CRC tartan kilt - <i>worn with navy blue socks (no anklets) or navy blue tights</i>
Slacks	CRC Slacks -Navy blue with CRC monogram - <i>worn with navy blue socks</i>
Shorts	CRC Shorts - <i>Worn with navy blue socks</i>
Belt	Plain Black with traditional plain silver or gold buckle.
Shirt	White long or short sleeve shirt with CRC monogram - <i>a plain white t-shirt may be worn under the school shirt. The sleeves are not to be seen.</i>
Tie	CRC tie - <i>If worn, the tie is to be done up to the shirt collar and worn correctly.</i>
Shoes	Black leather lace-up school shoes. Boots, black runners, gym shoes, black ballet-style shoes, buckle shoes, other black fashion shoes are not permitted.

Catholic Regional College Sports Uniform (permitted until February 2025)

Students are only permitted to wear the College sports uniform on days of PE or Drama, or as otherwise specified by the College Leadership Team.

Sports jacket	CRC Sports jacket
Rugby top	CRC Rugby top
Track pants	CRC Track pants

Short-sleeve polo top	CRC Short-sleeve polo top
Shorts	CRC Shorts
Waterproof jacket	<i>(Optional)</i>
Sports socks	CRC sports socks only
Shoes	The sports uniform requires appropriate footwear. Non-marking cross trainers/athletic runners are required for all PE lessons. For health and safety reasons, casual shoes/volley shoes must not be worn with the sports uniform.

Hoodies or similar jackets are not permitted.

Uniform Expectations

The uniform requirements in this policy must be adhered to at all times. This includes wearing the sports uniform only on PE, dance, and/or drama days. Students who wear their sports uniform on non-PE, dance and/or drama days, or combinations of the full formal uniform and sports uniform, will be in breach of the Uniform Policy.

A breach of the Uniform Policy will result in the item being confiscated and taken to student reception, an Incorrect Uniform notification will be sent home and consequences and sanctions will be applied (see Appendix). The student can collect the item(s) at the end of the day.

Parents should communicate with their child’s House Mentor the reason their child is not wearing the correct uniform and how long this is expected to occur.

Student reception will record the breach using codes U for uniform and J for jewellery.

If wearing the uniform becomes a repeated problem – parents will be contacted and the student will be asked to remain home until the problem is rectified. A parent meeting will be organised.

Uniform Supplier – Academy Uniforms

The college uniform is sold exclusively through Academy Uniforms and can be ordered online www.academyuniforms.com.au and delivered to the school.

10/85 Mt Derrimut Rd, Deer Park VIC 3023. Phone: 03 8385 9111 Uniforms

can also be ordered online at www.academyuniforms.com.au

Username: CRC Melton - Password: melton

References

Extreme Weather Policy

Document Information

Approved by:	Marlene Jorgensen
---------------------	-------------------

Approval date:	4/5/2023
Risk rating:	Medium
Version history	
V1.0	December 2019
V2.0	February 2023
V3.0	May 2023

Appendix – Managing uniform non-compliances

Please see next page



St Francis

CATHOLIC COLLEGE

UNIFORM FLOW CHART

The uniform requirements set out in this policy must be adhered to at all times. This includes wearing the sports uniform only on PE, dance, and/or drama days. Students who wear their sports uniform on non-PE, dance and/or drama days, or combinations of the full formal uniform and sports uniform will be in breach of the Uniform Policy.

A breach of the Uniform Policy will result in the item being confiscated and taken to student reception. Item(s) can be collected at the end of the day.

Level 1

- Item confiscation (if applicable) and student warning is issued in regards to the incorrect uniform being worn.

Level 2

- Item confiscation (if applicable) and student warning is issued in regards to the incorrect uniform being worn.
- Detention is issued by House Leader.
- House Mentor will remind the student of the Uniform Policy.
- House Mentor will contact parents/guardians to inform them that this has occurred.

Level 3

- Item confiscation (if applicable) and student warning is issued in regards to the incorrect uniform being worn.
- Detention is issued to student by House Leader
- Meeting is held with the Director of Student Wellbeing.
- Student must check-in with House Leader to show the wearing of correct uniform for the remainder of the term (if fewer than five weeks).

Level 4

- Item confiscation (if applicable) and student warning is issued in regards to the incorrect uniform being worn.
- Detention is issued to student by House Leader
- Student is sent home (if practicable) or the Restorative Room for the day.
- Meeting is held with the Deputy Principal – Student Wellbeing

Refusal to comply at any stage of the flow chart will result in the student being sent home until the uniform complies with College policy.