



Position Description

Title: **SENIOR PSYCHOLOGIST - TEAM LEADER (CROSS CAMPUS)**
Responsible to: **PRINCIPAL**
Report to: **PRINCIPAL**

REMUNERATION & TIME ALLOWANCE

Tenure: Full-time, ongoing
Category: B

The College Senior Psychologist - Team Leader is expected to commit to the vision and values of the College and carry out the role in a manner that reflects the vision and values articulated in the College Mission Statement and in accordance with the College Strategic Plan and the School Improvement Plan.

STATEMENT OF DUTIES	
Commitment to Catholic Education	<ul style="list-style-type: none">• Demonstrate an understanding of the ethos of a Catholic school and its mission.• Demonstrate understanding of the Church's teachings and the Catholic staff member's role in the mission of the Church.• Demonstrate capacity to instil in students respect for each other by modelling the teachings of Jesus Christ.
Child Safety	<ul style="list-style-type: none">• Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety.• Assist in the provision of a child-safe environment for students.• Demonstrate duty of care to students in relation to their physical and mental wellbeing.
Supporting Student Learning	<ul style="list-style-type: none">• Lead, coordinate and supervise a team of two full-time psychologists, one part-time psychologist and one full-time counsellor.• Develop policies, procedures and processes to improve the quality and effectiveness of the school's psychology services.• Work in consultation with the school executive and staff and to ensure effective collaboration and communication.• Inform the Principal and senior staff of current referral issues and strategies to manage these.• Encourage a culture of recognising and valuing collaboration and teamwork within the psychology services.• Gather and analyse data relating to the operation of psychology services.• Provide supervision to the psychologists and counsellor.• Conduct yearly performance reviews of psychology staff.

STATEMENT OF DUTIES	
	<ul style="list-style-type: none"> Assist in developing whole school and early intervention processes to facilitate the wellbeing of all students. Link and develop positive relationships with the community and relevant external referral providers. Work in a constructive and assured way with parents and guardians. Assist with the school-wide management of critical incidents. Provide relevant professional development to school staff and parents when necessary. Maintain a small caseload. Manage and purchase relevant up-to-date assessments and resources.
Professional Development	<ul style="list-style-type: none"> Have current knowledge of initiatives in youth services. Commit to ongoing professional development. Be open to researching areas of interest relevant to directions provided in the school's strategic plan. Continue the development of ICT skills as technologies evolve. Be an active member of a relevant professional association as duties permit.
Co-Curricular Involvement	<ul style="list-style-type: none"> Support and be involved in the co-curricular program. Proactively encourage students to participate in co-curricular activities. Act as a role model for participating students. Keep accurate records of student attendance and participation within the co-curricular activity. Create and maintain a safe environment in which students may enjoy their participation. Oversee the provision and care of relevant equipment materials and first aid requirements.
General and Administrative Duties	<ul style="list-style-type: none"> Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures. Maintain currency of first aid, mandatory reporting and anaphylaxis training. Demonstrate duty of care to students concerning their physical and mental wellbeing. Attend all relevant school meetings and after-school services/assemblies, sporting events, mass, community and faith days as well as professional learning opportunities. Demonstrate professional and collegiate relationships with colleagues. Uphold the professional standards expected of a member of staff. May be required to participate in an ARM. Other duties as directed by the Principal.

SELECTION CRITERIA	
Commitment to Catholic Education	<ul style="list-style-type: none"> A demonstrated understanding of the ethos of a Catholic school and its mission. A demonstrated understanding of the Church's teachings and the Catholic staff member's role in the mission of the Church. A demonstrated capacity to instil in students respect for each other by following the teachings of Jesus Christ.
Commitment to Child Safety	<ul style="list-style-type: none"> Experience working with children. A demonstrated understanding of child safety.

	<ul style="list-style-type: none"> • A demonstrated understanding of appropriate behaviours when engaging with children. • Familiarity with legal obligations relating to child safety (e.g. mandatory reporting). • Be a suitable person to engage in child-connected work. <p>Essential:</p> <ul style="list-style-type: none"> • Current Working with Children Card. • Current Police Check.
Education and Experience	<p>Essential:</p> <ul style="list-style-type: none"> • Fully registered with the Psychology Board of Australia. • Experience leading and supervising a team of psychologists. • A commitment to Catholic values. • Driver's licence to travel between campuses. <p>Desirable:</p> <ul style="list-style-type: none"> • Endorsement as an Educational and Developmental Psychologist or a Clinical or Counselling Psychologist. • At least five years' experience within school settings. • Eligible for membership of the Australian Psychological Society. • Experience conducting performance reviews.
Skills/Attributes	<ul style="list-style-type: none"> • Ability to work as part of a team • Excellent oral and written communication skills, including the ability to communicate with children, parents and the school community. • Ability to demonstrate an understanding of appropriate behaviours when engaging with children. • Self-motivated. • Ability and willingness to accept policy directives.